

**OFFICE OF THE
TOWN MANAGER**



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Town of Shrewsbury
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July 19, 2005

To: Fire Station Building Committee

From: Daniel J. Morgado

Re: Meeting

The next meeting of the Fire Station Building Committee will be **Thursday, July 21, 2005 at 7:00 PM** in the Selectmen's Meeting Room located at the Municipal Office Building, 100 Maple Avenue to consider the following agenda:

AGENDA

1. Call to Order
2. Accept minutes of July 6, 2005 (attached)
3. Review design concept for Fire HQ
4. Other Business
5. Confirm date for next meeting
6. Adjourn

Please advise with any questions.

Cc (via Email) Kaffee Kang
 Harold Stuart
 Kevin Samara
 Richard Ricker
 Michael Hale
 Angela Snell
 Parks and Cemetery Commission

FIRE STATION BUILDING COMMITTEE
July 6, 2005

Present: Bruce Card, Robert Cox, Gerald LaFlamme, Anthony Mastromatteo,
Daniel Morgado

Absent: Ralph LeBlanc, Pat Sacco

Also present: Kaffee Kang, Kevin Samara, Donald Gray, Jack Bowles, Paula Lupton

Ms. Kang presented two building schemes that were reviewed by those present. The schemes were shown in the form of a plot plan, elevations and interior layout. A summary was presented showing the allocation of space within the building. A question arose about the location of the new cemetery garage. It was determined that Mr. Morgado will meet with the Commission on the subject on July 11th. There was an extended discussion on sizing and appearance of the building. The Committee expressed concern over the balance of building for the future while maintaining control over construction and future O&M costs. Several present expressed thoughts on the appearance of the building and the need to fit into the historic district.

On a motion by Chief LaFlamme, second by Mr. Mastromatteo, the Committee voted to endorse Scheme B with a hip roof design with day room in the forward section of the building.

On a motion by Mr. LaFlamme, second by Mr. Mastromatteo, the minutes of June 23, 2005 were accepted.

Ms. Kang presented the Weber Engineering Associates, LLC, Geo-Technical report dated June 27, 2005. Ms. Kang indicated that soils would not be a problem but the issue of stormwater management still needed to be studied.

The Historic District Commission will meet to review Scheme B on July 12th.

The next meeting of the Committee will be July 21, 2005 at 7:00 PM.

The meeting adjourned at 8:30 PM.

Respectfully submitted,

Daniel J. Morgado
Town Manager